



Facilitation Basics (Paperback)

By Donald McCain

American Society for Training Development, United States, 2015. Paperback. Condition: New. 2nd Revised edition. Language: English. Brand New Book. Whether you are a subject matter expert who occasionally takes on a trainer role, a trainer who wants to build on solid presentation skills, or anywhere in between, Facilitation Basics will help you create supportive and effective learning. This complete how-to guide is designed to improve your facilitation proficiency so you can give face-to-face as well as online and virtual classroom learners your best.Part of ATD s Training Basics series, this publication offers practical examples, worksheets, and tools that make workplace learning easy and rewarding. You ll walk away with proven facilitation techniques and a deeper understanding of how to manage difficult participants and use media to support learning. This refreshed second edition will guide you through how to:enhance your skills as a facilitatorcreate supportive and effective learning environments for face-to-face and online learnersensure learning is transferred to the job. About the Training Basics SeriesATD s Training Basics series provides a baseline explanation of the theories and concepts behind featured topics, as well as instructions for their practical day-to-day application in the workplace. Additional titles include Adult Learning Basics, Competency-Based Training Basics,...



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