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Manage Finances and Develop Financial Plans: In Your Business

By Ian Birt

Tilde Publishing, Australia, 2014. Paperback. Book Condition: New. 4th Revised edition. 241 x 188 mm. Language: English . Brand New Book. Manage Finances and Develop Financial Plans, Fourth Edition, shows you how to control financial results effectively in a small business. To do this, you need to: * Keep relevant records* Report operating results* Plan financial performance. This book is divided into three parts. Part A, Manage Finances: Financial Records , investigates simple financial records, recordkeeping procedures and legal requirements for records. Part B, Manage Finances: Financial Reports , then examines preparing and analysing simple financial reports including income statements, cash flow statements and balance sheets. A business s tax obligations are also addressed. Finally, Part C, Develop Financial Plans , examines profit planning, capital expenditure, budgeting, cash flow management and financing decisions. There is also a glossary at the end of the book of key recordkeeping and financial terms, and a comprehensive index. Each chapter has exercises within the text, a list of key terms, and a multiple-choice quiz. There are also assessment activities at the end of key chapters. The answers to the quizzes can be found at the end of the book. After reading this book, you...



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